



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Calne Community Area Partnership		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Calne
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Design, print and distribution of Community Plan
Where will your project take place?	Calne Community Area
When will your project take place?	October 2010
How many people will benefit from your project?	Everyone in the Calne Community Area
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	This project is to deliver a revised version of the community plan to every household in the community area

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

The project is designed to promote local priorities and to engage local people in work that Witshire Council, the Parishes and the Community Area Partnership are trying to progress around localism.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

It is a commitment for the Partnership to review and possibly update the Community Plan on an annual basis. The existing Calne Community Plan was produced in 2004 with an update in 2006. The Councils review of Community Area Partnerships during the Area Boards Pilot Study recognised that few local people in the Calne Area were familiar with the Plan or the Partnership. The Partnership has now completed the first review since 2006 and wishes to promote it, and the opportunities of getting involved in the process to as many local people as possible.

Any other information about your project.

3 - Management

How many people are involved in the management of your group/organisation? 21

Of these, how many are:

Over 50 years	Male <input type="text" value="7"/>	Female <input type="text" value="5"/>
25 – 50 years	Male <input type="text"/>	Female <input type="text" value="9"/>
Under 25 years	Male <input type="text"/>	Female <input type="text"/>
Disabled People	Male <input type="text"/>	Female <input type="text"/>
Black and Minority Ethnic people	Male <input type="text"/>	Female <input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This project will be contained within the funding that is set out in this application.

If you were not awarded the full amount requested, what would be the impact on your project?

The quality of the Plan distribution would be scaled back to bring within cost, i.e instead of delivery to every household, the number of copies would be reduced so that they were only available at strategic locations, Town Hall, Bank House, Library etc.

How will you know whether your project has made a difference in the community?

When local people recognise the opportunities of becoming more involved in the Community Area Partnership and also the possibilities of getting involved in the Community Planning process and in Community action and events that will help to empower them to achieve the resolution of community issues and will help to create social cohesion and pride in the Calne Community Area.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

n/a

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2010

Month: July

Year: 2010

A - Total income:

£8465

B - Minus total expenditure:

£3243

Surplus/deficit for year: (A minus B)

£5222

Free reserves held:

£5222

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Origin Design	£1,008	Own fundraising/reserves		£2,328
Jam Print	£2,962			£
Editorial & proof reading	£350	Parish/town council		£
Distribution	£336			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£4,656	Total Project Income		£
Total project income B		£2,328		
Total project expenditure A		£4,656		
Project shortfall A – B		£2,328		
Award sought from Wiltshire Council Area Board		£2,328		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		Lloyds		
Please give the title name of the organisations' bank account e.g. current		Treasurer's		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input type="checkbox"/> Latest inspected/audited accounts or annual report <input checked="" type="checkbox"/> Income and expenditure budget for current financial year <input checked="" type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

In all areas of Partnership working, CCAP strives for total inclusion. To help achieve this, Partnership works alongside the appropriate local agencies such as the Extended Schools Service, CAYPIG etc. In addition, CCAP have nominated, in conjunction with Age UK, an 'Older Persons Champion

b) How does your project work to promote inclusion, participation and good community relations?

CCAP attends meetings with CAYPIG and the Extended Schools Service to listen to concerns and aspirations and to work with the people to meet their goals

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 19/07/2010

Position in organisation: Chair

Please return your completed application to the appropriate Area Board Locality Team